

Lending Library

Borrowing procedure

Want to take something home? Please follow these steps:

1. Find the item's borrowing card

This is usually on the inside of the back cover of the book.

2. Fill it out

Write your name and today's date on the card.

3. File it

Place the borrowing card in the green card box.

Returns procedure

Once you're finished with an item, please place the borrowing card back in the card pocket and leave the item in the library container.